

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

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ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health/Family Health Services/Healthy Start
Department/Division/Agency

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

This request for exemption is to request for an extension of a previously approved request that will end February 15, 2004.

To provide maternal and child health early identification, home visiting, child development and clinical services to non-military individuals and families with infants and children, ages zero to three (0-3) and children, ages three to five (3-5) with younger enrolled siblings, ages zero to three (0-3), who are identified as being at risk for child abuse and neglect. Services are for the islands of Maui and Lanai.

Provider Name: Maui Family Support Services, Inc.	Total Contract Funds: 500,000	Term of Contract:
Provider Address: 1844 Wili Pa Loop, Suite 200 Wailuku, Hawaii 96793	Contract Funds per Year (as applicable). N/A	From: 2/16/04 To: 6/30/04 Until an execution of a new contract.

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The Department of Health ("DOH") is seeking an exemption to continue to serve families who are at risk of child abuse and neglect.

The DOH is currently under protest for Healthy Start services with Personal Parenting and Assessment Services. Services are currently being provided by Maui Family Support Services ("MFSS") under an extension through Chapter 103F, section 3-149-301(c). The current protest is the outcome of an earlier protest that was overturned by the State Procurement Office in support of MFSS. This current extension will terminate on February 15, 2004. DOH requests that an exemption be made to continue services with MFSS until the protest is resolved and a new contract is executed. The Healthy Start Program is mandated under the Lingle vs. Felix Consent Decree to provide services for the prevention of child abuse and neglect.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

MFSS was selected to provide Healthy Start services during the interim, based on several reasons;

1. MFSS is currently providing the services under ASO Log Number 02-077.
2. Families being served are familiar with the staff from MFSS.

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A description of the state agency's internal controls and approval requirements for the exempted procurement: MFSS will be under the direction of Gladys Wong, Program Head of Healthy Start. To the extent practicable, the Maternal and Child Health Branch will utilize the administrative rules for Chapter 103F. In addition, MCHB will be responsible to monitor the agency's outcomes and performance measures, output measures, quality of care/quality of service, financial management, and administrative requirement. A final evaluation will be prepared based on these monitoring activities.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Loretta Fuddy, Chief, Family Health Services Division
Althea Kamau, Chief, Maternal and Child Health Branch
Mitzi Leblon, Section Supervisor, Family and Community Support Section
Gladys Wong, Program Head, Healthy Start Program
Mark Yabui, Healthy Start Contract Specialist

Direct questions to (name & position):
Mark Yabui

Phone number:
733-4181

e-mail address:
mark.yabui@fhds.health.state.hi.us

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.



Department Head Signature

2/12/04

Date

Deputy Director of Health

Jane K. Kadohiro

Typed Name

Position Title

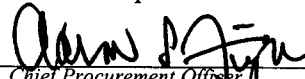
Chief Procurement Officer's Comments:

Request is approved until a contract is executed or June 30, 2004, whichever is sooner.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied



Chief Procurement Officer

2/15/04

Date

cc: Administrator
State Procurement Office